



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Headteacher: Mr Martin Brown

Compassion
Achievement
Respect
Endeavour

*The cornerstones of our
learning community*

Ref: MB

September 2019

Dear Parent(s)/Carer(s)

I am writing to advise you about some initial start-up costs, as indicated in the induction booklet your son/daughter received in July. These costs relate to important resources we wish to provide for your son/daughter. For convenience, I have listed the resources below.

- English "What the Dickens" Workshop £3.00 – a Year 7 activity
- Maths Hegarty Maths – Online Maths tutorial programme £5.00 (covers three years at KS3)
- Science KS3 Revision Guide £6.50 (covers three years at KS3)
- Art and Design Resource Materials £5.00 (covers three years at KS3)
- Food technology Revision Guide & Materials £20.00 (covers three years at KS3)
- Languages Vocabulary & Grammar Books £3.00 (covers three years at KS3)

The intention behind grouping all of these costs together is to avoid you receiving numerous individual requests from different departments. We would rather flag up all of the costs in one go.

The total amount requested to cover these costs is £42.50 per child. This figure will appear in your Parent Pay account tomorrow. We offer two payment methods, either the amount can be paid in one go, or, you can choose to phase your payments. Our suggestion for this is to pay £12.50 in the first month (September) followed by three further monthly payments of £10.00, meaning that the sum is paid by December.

If you choose the second payment method you must manually adjust the amount requested in Parent Pay, changing the figure from £42.50 to £12.50, this can then be paid. When you next log into Parent Pay the total figure will automatically have deducted your payment, it will therefore show £30.00 as the remaining sum to pay.

I would also like to advise you that we will be requesting a school fund payment from all students in October. Our school fund payment is £36.00 per family and can also be made by phased payments. School fund is very important to us and provides the finances to provide a number of additional, whole school, resources for students. We will explain this in more detail nearer the time.

Yours faithfully

Mr M Brown
Headteacher



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