



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Headteacher: Mr Martin Brown

Compassion
Achievement
Respect
Endeavour

*The cornerstones of our
learning community*

29th June 2020

Dear Parent/Carer

We would like to invite Year 7 and Year 8 students into school before the end of term. This will be an opportunity for students to come to **Windmill Lane** before the summer holidays and touch base with some staff and other students. We think this is very important as most students have not been in school since March 20th and it will feel a very long time if they do not return before September.

Please click the following link to see the date and time allocated for your child:

<http://www.imberhorne.co.uk/content/letters/year-7-8-end-term-visits-schedule>

If your child has been attending school in a pod, on the day of their form visit they cannot attend the pod. This is to try and avoid cross contamination. They will only be allowed in school for the 90 minutes with their form.

We have considered how we can do this as safely as possible. The visit will be in form groups and last approximately 90 minutes. There will only be one form in school at any time. They will be split between three classrooms and will have an activity to complete. They will also be able to empty their locker and use the library. They can take out a reading book if they wish or return any books they may have at home. They will also meet with their form tutor where possible.

Some key details to remember on the day are:

1. Please wear school uniform (although please don't worry if they have grown out of anything – just do the best you can)
2. Bring a pencil case, including pens, colours and scissors for the activity
3. Bring a drink of water
4. Bring back any library books
5. Come in through the middle gate but please say goodbye at this point, parents are not allowed on site. Students will enter the school through the middle reception doors. Signs will be visible for each form so that they know where to go. There will also be staff to guide students.
6. Timings and dates vary for different forms so please check the time and date allocated carefully.
7. At the end leave the building via the main entrance
8. Please ensure your child has their locker key so they can empty their locker.

If you have any questions regarding the above arrangements then please contact us.

Yours sincerely

Mrs H Timson
Assistant Headteacher

Imberhorne Lane
East Grinstead
West Sussex
RH19 1QY

Tel: 01342 323562

E-Mail: info@imberhorne.co.uk

www.imberhorne.co.uk

