



WEST SUSSEX COUNTY COUNCIL

# IMBERHORNE SCHOOL

Headteacher: Mr Martin Brown

Compassion  
Achievement  
Respect  
Endeavour

*The cornerstones of our  
learning community*

Ref: JTU/TH

February 2020

Dear Parent(s)/Carer(s)

## **Year 11-13 trip, National Apprenticeship Show, Sandown Park, Wednesday 4th March 2020**

As part of our careers provision and to celebrate National Apprenticeship Week we will be attending the **National Apprenticeship Show** on **Wednesday 4th March**. The show will bring students together with employers and training providers, offering all levels of Apprenticeships from intermediate, advanced, higher and degree. With higher and degree Apprenticeships on the rise, there has never been a better time for your son/daughter to become an Apprentice.

The cost of this trip to each student is **£10.00** which covers travel and insurance. Please note that we only accept payments for school trips via Parent Pay.

I must make you aware that there are a **limited number of places** available for this trip; places will be allocated on a first come, first served basis. A place can be secured by paying for the trip via ParentPay and refunds will be issued if unsuccessful.

Students will be required to wear school uniform and should bring a packed lunch or extra money to buy refreshments at the show and plenty of drinks (not fizzy). We will be travelling by coach, departing promptly from the Imberhorne Lane site at **9.00am** and returning by approximately **2.30pm** to ensure we will be back in time for the school buses/coaches.

Under current legislation I am obliged to point out that the contribution is voluntary but I must inform you that unless all parents who are able are willing to contribute, the trip may not take place. Limited financial assistance is available in certain cases. Please contact Mrs Botting, Bursar on [jbotting@imberhorne.co.uk](mailto:jbotting@imberhorne.co.uk) in confidence if you are unable to contribute so that suitable arrangements can be made or if you have any queries or difficulties regarding the on-line payment system.

Please also ensure your son/daughter has any medication that they may need, clearly labelled, and that this is given to a member of staff prior to the event commencing.

We require parental consent in order to take students off-site on trips or to attend events. Parental consent is considered to have been given once the trip or event is paid for on Parent Pay. Please ensure you have completed the required acceptance on Parent Pay by **Friday 28th February**. We will use the emergency contact details we have on our database for your child for this trip. If, however, the contact details or medical conditions have changed, please update this on SIMS Parent immediately.

If you have any questions regarding this event, please do not hesitate to contact me either by phone or email: [jturner@imberhorne.co.uk](mailto:jturner@imberhorne.co.uk).

Yours faithfully

*JTurner*

**Mr J Turner**  
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