



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Headteacher: Mr Martin Brown

Compassion
Achievement
Respect
Endeavour

*The cornerstones of our
learning community*

Ref: JBO/cb

13th March 2019

Dear Parent/Carer

Notification of Technology Coursework Deadline

In order to streamline our Technology coursework hand-in date this year we have made specific arrangements for all the students taking AQA Technology subjects to have the same deadline. This deadline will apply to students in the following Year 11 GCSE groups:

Graphics
Resistant Materials
Food and Nutrition
Textiles

The date for your son/daughter's coursework to be handed in is **Monday 25th March 2019**. Your son/daughter must hand in their work to Mrs Bonaccorsi in Room 56 in the Technology Block before morning registration on this date. Coursework will be marked during that week (Week 27a). It will then be internally moderated the following week (Week 28b) and the students will be given their marks. The marks are then sent to the examination board just after the Easter break. Should your son/daughter be absent on the 25th March please make arrangements for their coursework to be brought to main reception at Imberhorne Lane by 8.40am.

Coursework should include the folder work together with the finished practical item (this includes Graphics, Textiles and Resistant Materials work). No folders will be allowed home prior to the hand in date. It is envisaged that only a few A3 sheets may need inserting into their folders prior to or even on the morning of the deadline, however, no extra work will be accepted after the deadline.

We believe that having a fixed deadline will offer fairness and parity across all the specialisms, with students all receiving exactly the same time to complete their work.

As I am sure you will appreciate, we have a very short time frame before this date for students to finish their work and we are impressing on them the urgency of making sure they have completed as much as possible as no extensions can be given. The marks deadlines set by the exam board cannot be changed.

We will continue to support the students both during lessons and in lunchtime/after school classes and we thank you for your continuing support with this.

If you have any queries about the content of the GCSE Coursework or about this year's arrangements, please do not hesitate to contact me by e-mail or telephone.

Yours faithfully
Mrs J Bonaccorsi
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