



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Headteacher: Mr Martin Brown

Compassion
Achievement
Respect
Endeavour

*The cornerstones of our
learning community*

Ref: CDU/TMN

September 2019

Dear Year 10 Parent(s)/Carer(s)

I am delighted to have the opportunity to write to you now that we are immersed into this important Key Stage. The students have settled in well following the successful enrichment programme of events at the end of last term and these first few weeks of the Autumn Term. These events and the induction programme have contributed to ensuring a positive start to our work at Key Stage 4. Their attitude to new courses and their considerate behaviour around the school is very pleasing.

May I also thank you for your continuing support ensuring students are wearing correct school uniform. We are proud of our school uniform and expect students to wear their uniform in line with the school's policy.

The results of the Key Stage 3 teacher assessments were very pleasing and have confirmed my belief that Year 10 are a talented group of students who should be very successful in their GCSEs. Please encourage your son or daughter to have high expectations of what they can achieve at the end of Key Stage 4.

The Achievement Points system which commenced in Year 7 continues in Key Stage 4. Achievement Points are awarded for demonstrating praiseworthy activities and, in addition, there are other rewards towards which students may work, including:

- Certificate for outstanding attendance
- Prizes for high numbers of Achievement Points awarded

Each year we produce a list of key dates for the forthcoming academic year. These can be found on our website under Dates/Key Dates. I do feel it is worth noting these dates to ensure that you can plan ahead and know when to expect reports and Consultation Evenings. If your son/daughter then forgets to pass on information, you can remind him/her!

The student diary is the key to helping students organise their studies and this is available via their phones/tablets. Instructions for synchronising smartphones or tablets with the school system can be found on the Remote Access Page of the school website – setting this up allows students to access their timetable and homework from the palm of their hand. Alternatively, students can view this via their Calendar which is accessible via "My E-Mail" in full Remote Access or Outlook Web Access.

As a parent, you can access details of homework set for your son/daughter via SIMS Parent. If you are unable to log in to SIMS Parent please contact our I.T. Support Team via e-mail at itsupport@imberhorne.co.uk or by calling 01342 310989.

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If at any point you have queries regarding your son/daughter's progress, please email the individual subject teacher in the first instance. Teaching staff email addresses are available from the individual subject pages on our website. For any other queries, please contact the relevant form tutor in the first instance, details on our website under "Staff Directory" menu. However, please do not hesitate to contact me directly at cdunn@imberhorne.co.uk if you feel the matter should be passed directly to me and I will endeavour to get back to you as soon as possible. It is important for students to attend school every day and it has been proven that continuous high attendance has a direct impact on students' attainment. Realistically, we appreciate that some absence is inevitable. Please continue to ring in and communicate with us if there are any issues that we can support you with. We are no longer authorising any holidays at Key Stage 4 regardless of exceptional circumstances.

In order to reduce disruption to your child's learning, we would ask that, where possible, medical appointments are made during the school holidays. We appreciate this is not always feasible so would ask that term time appointments are made either early in the morning, so that your child is in school by the beginning of lesson 1 which starts at 8.55am, or after 2.30pm. This will reduce disruption and ensure your child attends as many lessons as possible throughout the year.

I look forward to meeting you again at Parents'/Briefing Evenings during the year when important issues relating to progress and key events will be explained. I wish your son/daughter every success at Key Stage 4 and thank you for your continued support.

Yours faithfully

C Dunn

Mr C Dunn
Head of Year 10