

WEST SUSSEX COUNTY COUNCIL

Headteacher: Mr Martin Brown

Compassion Achievement Respect Endeavour

The cornerstones of our learning community

MBO/cb

April 2019

Dear Parent(s)/Carer(s)

## Early Closure - End of Day Arrangements – Thursday 2<sup>nd</sup> May 2019

The Year 10 Consultation Evening will take place on Thursday 2<sup>nd</sup> May 2019. Following our normal procedure for consultation evenings, assemblies are cancelled and all lessons on both sites will start at 8.40am. **The school day will therefore finish for all students at 2.30pm.** 

Travel arrangements will be as follows for students who catch school coaches/buses and taxis:

- School coach service **903** and all taxis/minibuses are able to collect students at their relevant sites at 2.30pm.
- The following Metrobus services will also run their usual route: **638**, **642**, **643**, **648** at this time.
- Students who use the **400** and **624** service can wait in school as their service will be on both sites at its usual departure time of 3.00pm.
- Southdown PSV service **236** service will also run at its normal scheduled time at 3.15pm as there is not an earlier service available to Lingfield/Dormansland.

Parent(s)/Carer(s) are also welcome to collect their son/daughter if they wish at 2.30pm.

We trust this meets with your approval but should there be any difficulties please inform your son's/daughter's Head of Year as soon as possible.

Yours faithfully Mr M Brown Headteacher







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