



WEST SUSSEX COUNTY COUNCIL

# IMBERHORNE SCHOOL

Headteacher: Mr Lee Walker

**Compassion**  
**Achievement**  
**Respect**  
**Endeavour**

*The cornerstones of our  
learning community*

## FGB Meeting Thursday - 20<sup>th</sup> October 2022

### AGENDA

1. **Welcome**
2. **Apologies**
3. **Urgent Matters**
4. **To approve minutes:**
  - o Full Governing Body Meeting held 22<sup>nd</sup> September 2022
5. **Safeguarding**
  - o DJO to present
  - o HV to report
  - o Possible handover to new safeguarding governor for 23/24
6. **School Update**
  - o Self-Evaluation Form (SEF)
  - o School Improvement Partner Visit
  - o Year 11 results update
7. **Finance Committee**
  - o Recommendation on Staffing
8. **Federation Update**
9. **Premises**
  - o Single Site – Report on meeting with the developer
  - o H&S concerns
  
10. **Policies**
  - o Standardised Heading
  - o Policy Timetable
  - o Governor Expenses Policy reminder
  - o Safeguarding Policy to approve
11. **Governors**
  - o SDP Monitoring – progress from initial meeting
  - o HT Appraisal Panel – to note agreement of LW's objectives for 22/23
  - o Triad meeting feedback
  - o Link Governor Reports
  - o Governor Recruitment
  - o Governor training feedback
  - o Terms of office due to end in the next 6 months



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## 12. Matters Arising

- o Continue to search for external Governor
- o Eco -Committee will be invited to present to the Governors in the Autumn term
- o Finance Committee to report to the FGB about the changes to the SLT staffing structure
- o Clerk to circulate the Stakeholder Survey slide show
- o Governors to set up an initial SDP monitoring meeting before next FGB
- o Clerk to amend the priorities on the notice and agenda documentation
- o LWA to check on the progress of the internal windows at WL.
- o DC to be asked to set up fire extinguisher training for the staff
- o Clerk to circulate the revised list of policies and who will be reviewing them
- o LWA to add the Clerk vacancy to his parent correspondence

## 13. Items to be added to the next Agenda

## 14. Summary of Actions Agreed

Next Meeting: 24 Nov 2022

### Papers for the meeting

- Minutes of the FGB Meeting held 22.09.2022
- Safeguarding Session 2
- Lead Governor
- GB Safeguarding Monitoring
- Imberhorne School SEF
- HG Final Visit Report
- KS4 & 5 Summary Data
- Safeguarding & Child Protection Policy
- Uniform & Dress Code Policy
- Schedule of Policies
- Self-Evaluation Plan
- School Improvement Partner Visit Summary
- Triad Meeting Summary (1)
- Notes from Teaching Monitoring Group (SP)

### Governors Priorities 2022.23

In order of precedence, our priorities are to ensure that:

1. **Supporting** the new head teacher
2. **Statutory** requirements are met
3. Students **learn effectively**, so that academic progress from Sept 2022 is as high as possible for all students
4. DfE, WSCC (and similar) **guidelines** are followed, unless there's compelling reason not to.
5. The **well-being** and **welfare** of pupils and staff is supported strongly
6. Physical **attendance** in school is as high as possible, ensuring that students maximise their time in lessons. Where pupils can't attend, participation in remote learning is as high as possible
7. The activities that were interrupted in last year's **School Development Plan** are evaluated and continue where appropriate



**8. Governance** improves, specifically “governors hold school leaders to account more effectively” (Ofsted)

**9.** All reasonable measures are taken to **avoid a financial deficit** (specifically, this and next financial year).