



# Admission Form

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**Year 7 September Starters:** Please return this form by 30th April 2022

Either to Imberhome School, Imberhome Lane, East Grinstead, West Sussex, RH19 1QY or to [tmonaghan@imberhome.co.uk](mailto:tmonaghan@imberhome.co.uk)

## Student Personal Details

Home Address:	Legal Forename:	Preferred Forename:
	Middle Name(s):	Date of Birth:
	Legal Surname:	Preferred Surname:
Gender: M/F		

We collect this data to enable us to identify students and because the law requires us to.

Preferred Forename and Preferred Surname are optional - please complete if your student would like to be known by a name other than their legal name.

## Contact Details

Please give details of ALL PERSONS who have parental responsibility and anyone else you wish to be contacted in an emergency.

Priority 1: Title and Full Name:	Relationship to student:	Parental Responsibility? YES / NO	Correspondence:

**Correspondence:** We will always send a copy of any e-mail or postal correspondence to the Priority 1 contact. Tick this box for any other contacts that you would like to receive copies of correspondence. For those with parental responsibility but no e-mail address, we will post.

Home Address:	Home Telephone:	Work Telephone Number:
	Mobile Number:	Preferred E-Mail:

Priority 2: Title and Full Name:	Relationship to student:	Parental Responsibility? YES / NO	Correspondence:

Home Address:	Home Telephone:	Work Telephone Number:
	Mobile Number:	Preferred E-Mail:

This data enables us to communicate with Parents & Carers about their children and school life, as well as to contact them in an emergency.

Only complete fields that you are happy for us to store and process.

Priority 3: Title and Full Name:	Relationship to student:	Parental Responsibility? YES / NO	Correspondence:

Please ensure you have checked with any person whose details you enter on this form that they agree to you providing their information.

Home Address:	Home Telephone:	Work Telephone Number:
	Mobile Number:	Preferred E-Mail:

## Emergency Consent and Medical Information

I consent to any emergency medical treatment necessary during the course of a school visit (eg. anaesthetic, blood transfusion)

Medical Practice (Surgery):

Dietary Needs:

Medical information (including any allergies):

Disabilities:

We use this data to help care for students in the case of a medical emergency. It's optional, but failing to provide it may delay medical treatment should it become necessary.

We use this to cater for the needs of your student and ensure they receive education that is appropriate for them.

## Statutory Information

Ethnicity: please tick		
<input type="checkbox"/> White—British	<input type="checkbox"/> White and Black African	<input type="checkbox"/> Any other Asian background
<input type="checkbox"/> White—Irish	<input type="checkbox"/> White and Asian	<input type="checkbox"/> Black Caribbean
<input type="checkbox"/> Traveller of Irish heritage	<input type="checkbox"/> Any other mixed background	<input type="checkbox"/> Black—African
<input type="checkbox"/> Any other white background	<input type="checkbox"/> Indian	<input type="checkbox"/> Any other Black background
<input type="checkbox"/> Gypsy / Roma	<input type="checkbox"/> Pakistani	<input type="checkbox"/> Chinese
<input type="checkbox"/> White and Black Caribbean	<input type="checkbox"/> Bangladeshi	<input type="checkbox"/> Refused to answer

First Language:	Home Language:

Pupil Country of Birth:	Pupil Nationality:

We collect this information because the Department for Education ask us to. Apart from helping those that don't speak English, we don't use it to treat any individuals in a different manner to anyone else—sometimes we'll even use it to make sure we don't. The DfE use it to monitor education patterns and trends across the country to ensure that the educational needs of all are being catered for.

If you prefer not to supply any of these pieces of information please write "Refused" in the relevant box.

## Looked After Young People

<input type="checkbox"/>	Student is currently a Looked After Young Person defined in the Children Act 1989 as being in the care of, or provided with accommodation by, an English local authority
Tick	

<input type="checkbox"/>	Student has previously been a Looked After Young Person they have ceased to be looked after by a local authority in England and Wales because of adoption (i.e. they were adopted from care), a special guardianship order, a child arrangements order or a residence order
Tick	

If either of the above apply, the Local Authority responsible is/was:

We ask for this information because it enables us to claim "Pupil Premium" funding for students that are entitled to it.

## Previous School Details

Previous School:	Contact Name:

Email Address:	Telephone Number:

Address:

This allows us to request your child's Educational Record from their previous school. This gives us an insight into your child's educational progress to allow us to understand their needs.

## SIGNATURE

Parent/Carer Signature:	Print Name:	Date:

We promise to ensure that this personal information is processed fairly, is correct, is stored safely, and is kept for no longer than needed. In most cases student data will be kept until the student reaches 25 years old. We might share this with other agencies or external service providers, full details can be seen in our Privacy Notice at [www.imberhome.co.uk/data-protection](http://www.imberhome.co.uk/data-protection)