



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Participation Achievement Support Success

Headteacher: Mr Jon Ford



LEADING EDGE



February 2010

Dear Parent(s)/Guardian(s),

End of Day Arrangements for Year 9 Consultation Evening.

After discussion and positive feedback from staff, parents and Governors, we have decided to continue with our change to the format of our school day prior to the very busy **Year 9 Consultation Evening on Thursday 11th February 2010**. Assemblies will be cancelled and all lessons on both sites will be compressed to 45 minutes. In view of this, **the school day will finish for all students at 1.15 p.m.** This will allow teachers to have more appointments and therefore, we hope, enable parents to see all of the teachers that they wish to. Appointments will start at 3pm and finish at 7.30pm.

The reduced day was in operation throughout the last academic year. It was very favourably regarded by both the parents' forum and the individual families we spoke to, at such evenings, across Key Stages 3 and 4. On average, around 100 families took the opportunity to attend early appointments last year. This, of course, then created more time in the early evening for families who were able to attend later.

Travel arrangements have been made as follows for students who catch school coaches/buses & taxis:

Coaches 901, 902, 903, 904, 905, 907, 910 and Taxis are able to collect students at their relevant sites at 1.15 pm.

For students who catch Metrobus service 638 this will operate at both sites from 1.15pm.

For students who catch Metrobus service 648 at **Imberhorne Lane** please use the 291 service.

Students who use the Metrobus 624 service to Crawley Down and Copthorne please use the 291 service. Metrobus are providing a double and single decker 291 to allow for the extra passengers. Please see the details as follows:

291 service at Lingfield Nursing Home on the London Road (Lower School) at 1.30pm

291 service at Felbridge, London Road (Middle/Upper School students) at 1.35pm

Students who normally use the 624 service after Copthorne to get to Smallfield and Horley, this will not be available and Parents will need to make alternative travel arrangements.

Metrobus service 409 to Lingfield etc is available at 1.27pm at East Grinstead Station.

Metrobus Service 687 will not be available.

We trust this meets with your approval but should there be any difficulties please inform your Head of Year as soon as possible.

Yours faithfully,

Mr J. Ford
Headteacher